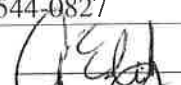


Cameron County Commissioners' Court Agenda Request Form

1 OF 2

No. _____

D-I

Date: MAY 30, 2019 Meeting Date Request: JUNE 10, 2019
Deadline for Action: JUNE 10, 2019 Contact Person: Gilberto Elizondo, Jr.
Department: Administrative Services Phone: 956-544-0827 Fax: 956-550-1373
Department Head Name: Gilberto Elizondo, Jr. Signature: 

Caption:

CONSIDERATION AND ACKNOWLEDGEMENT OF RECOMMENDATION FOR INSURANCE
APPRAISAL (PROPERTY) – RFP # 190301

approved Com Act 6/10/19

Background: (Briefly summarize your request, if needed use separate sheet(s) or attach supporting documentation).

SEE SCORE SHEETS

SEE DROP BOX FOR RFP, EXECUTIVE SUMMARY ETC.

**PLEASE FILL IN ALL BLANKS WITH REQUIRED INITIALS AND FISCAL DATA INFORMATION
OR PLACE N/A IF IS NOT APPLICABLE:**

County Judge N/A Auditor mpg Budget [Signature] Legal [Signature] Human Resources [Signature] Purchasing [Signature]
1295 Form _____

Fiscal Data:

Dept. Name: N/A Fund No. N/A Department: Yes -- No -- Amt. Expended: \$ N/A
Funds Available: Yes -- No -- General: Yes -- No -- Impact on future budget: Yes -- No --
Grant: Yes -- No --

Comments:

Action taken by Commissioners' Court

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

Phone: 972-907-9095
Fax: 972-907-9198
E-mail: rwlgroup@rwlgroup.com
Internet: www.rwlgroup.com

May 31, 2019

Mr. Michael Forbes
Purchasing Director
Cameron County
1100 E. Monroe
Brownsville, TX 78520

Re: Appraisal RFP Evaluation

Dear Mike:

Attached is RWL Group's evaluation scoring criteria for the three vendors that responded to the RFP: Specialty Property Appraisals, LLC; Duff & Phelps; and CBIZ Valuation Group.

The scoring criteria clearly indicate the most responsive and lowest proposal was received from Specialty Property Appraisals, LLC. In particular, the proposed costs from this vendor were a little over 30% lower than the proposed costs from the other two vendors. Furthermore, the proposal from Specialty Property Appraisals, LLC, does not include a contractual limitation of liability, which on the other hand is a requirement from the other two vendors.

It is RWL Group's recommendation that the insurance appraisal contract be awarded to Specialty Property Appraisals, LLC, for the proposed amount of \$22,500; and the optional annual update service should be elected by the County for an annual fee of \$2,500.

Please contact me if you have any questions.

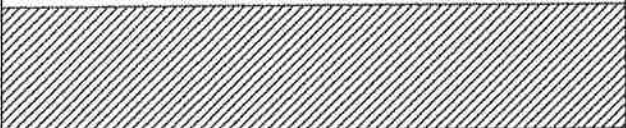
Very truly yours,



Robert W. Lazarus, ARM
President/Senior Consultant

**CAMERON COUNTY
APPRAISAL RFP (2019)**

EVALUATION SCORING CRITERIA

FACTORS	VENDORS		
	Specialty Property Appraisals	Duff and Phelps	CBIZ Valuation Group
Cost: 60%	60% (\$22,500)	42% (\$29,500)	41% (\$29,950)
Public Sector Experience: 10%	10%	10%	10%
References: 10%	10%	10%	10%
Responsiveness to Specifications: 20%	20%	15%	15%
TOTALS:	100%	77%	76%