



ELVIRA S. ORTIZ
DISTRICT CLERK OF CAMERON COUNTY
 974 East Harrison Street • Brownsville, TX 78520
 (956) 544-0838 • (956) 544-0841 Facsimile

DISTRICT CLERK - PRESS RELEASE –May 19, 2020

The Office of the District Clerk is open to the public and never closed during this COVID-19 Pandemic. My Staff and I continue to provide all judicial services to the Public, Attorneys and the Eight (8) District Courts of Cameron County. During this Pandemic, the District Clerk’s Office has been operating with a skeleton crew and utilizing remote services to continue day-to-day operations. We are currently providing all services to the public, with the implementation of social distancing guidelines and have provided masks to our employees. Our office diligently continues to fulfill its responsibilities at hand in spite of the Pandemic.

During the county’s emergency shelter-in-place, we continued the following operations:

- The filing of cases through E-filing were accepted and processed. Pro Se litigant petitions were received through the mail and processed.
- Our Court Clerks assisted in Zoom courtroom hearings, as well as handled all services requested, such as issuance of citations, subpoenas, and service for temporary restraining orders.
- Grand Juries reported monthly as scheduled and criminal indictments were and will continue being processed without interruption.

My staff has done an outstanding job in providing all services to the public.

As per the Office of Court Administration update as of April 27, 2020, The Supreme Court Order, Twelfth Emergency Order Regarding COVID-19 as of April 27, 2020 and The District Judges’ Order **all juries are cancelled for the Month of June 2020.**

Passports Services will be closed until further notice to comply with Office of Court Administration Guidelines. U. S. Department of State – Passport Agency in Houston will take life-or-death emergency applications by appointment only. Visit their website at travel.state.gov

FOR DISTRICT CLERK’S INFORMATION, PLEASE VISIT OUR WEBSITE
www.co.cameron.tx.us/judicial_courts/district_clerk/Index2.php

District Clerk’s Departments

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|---------------|----------------|----------------------|----------------|
| Civil | (956) 544-0838 | Criminal | (956) 544-0839 |
| Bookkeeping | (956) 550-1479 | Collections | (956) 574-8131 |
| Jury | (956) 544-0842 | Juvenile -San Benito | (956) 247-8146 |
| Child Support | (956) 544-0840 | Passport Office | (956) 544-0886 |
| Records | (956) 574-8130 | Records – San Benito | (956) 247-3569 |

Jury Department
 (956) 544-0842

Child Support Department
 (956) 544-0840

Records Department
 (956) 574-8130

Criminal Department
 (956) 544-0839